

## **24.1 PLACEMENTS COMMITTEE**

### **24.1.1 OBJECTIVES**

The Placements Committee shall fulfil the responsibilities contained in Regulation 3.7.4.2 (b).

### **MEMBERSHIP**

24.1.2 The membership of the Placements Committee shall be in accordance with Regulation 3.7.4.2 (a).

24.1.2.1 The Chairperson will be elected at each annual meeting of the Synod.

24.1.2.2 Two (2) members will be appointed by each Presbytery. Their names will be forwarded to the General Secretary in time for the first Synod Standing Committee Meeting following the meeting of the Synod.

Synod Standing Committee will appoint up to four members to ensure appropriate expertise and diversity on the committee as suggested in regulation 3.7.4.2 (a) (iv).

Ex-Officio members of the Committee will be:

- a. The General Secretary (or nominee)
- b. The Executive Officer for Placements and Safe Church
- c. The Principal of Uniting College (or their delegate).

24.1.2.3 The Placements Administrator and the Personal Assistant to the Executive Officer Placements and Safe Church – will attend meetings to provide secretarial and administrative support – neither having the right to vote.

### **ATTENDANCE**

24.1.3 The following persons may attend any meeting of the Placements Committee, either at his or her own instigation or at that of the Committee, with the right to speak but not to vote:

- a. The Moderator
- b. The Executive Officer – UnitingCare
- c. The Synod Officer/s responsible for Covenanting and for Culturally and Linguistically Diverse communities.
- d. Others as requested by the Placements Committee.

## **MEETINGS**

24.1.4 The Committee shall meet at least six (6) times per year.

## **QUORUM**

24.1.5 A Quorum for meetings shall be half the number of members plus one.

## **DUTIES**

24.1.6 The duties of the Placements Committee shall be as contained in Regulation 3.7.4.2 (b) and as outlined in the Placements Handbook.