



Annual Privacy Compliance Certificate

Please tick the boxes below to confirm completion of the following tasks:

We have conducted an annual audit of all the personal and sensitive information that we collect, hold, use, distribute and destroy.

We have destroyed any information that we should not be keeping.

Using the Privacy Manual and Australian Privacy principles as a guide, we have established a Privacy Policy and register taken other appropriate action as a result of the outcomes of our audit.

Copies of the Privacy Information Brochure are readily available at our church.

Please print:

(congregation name)

(Name of Privacy Contact Person)

(Privacy Contact Person's contact number)

Privacy Contact Person's Signature

Date: / /

Please return this form by 31st May of each year to:

Synod Privacy Officer, GPO Box 2145, Adelaide SA 5001
or email scanned copy to privacy@sa.uca.org.au
and retain a copy for your records.