

Date Profile Filled In:.....

**CONFIDENTIAL**

<b>Office use only</b> Date received by Synod:
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The Uniting Church in Australia  
**Synod of South Australia**

## **Ministry Leadership Profile**

### **For Ministers/Leaders recognised by another denomination**

*Other available Forms:*

*“Ministry Leadership Profile for UCA Ministers, Ordinands and those in Specified Ministries”*

*“Ministry Leadership Profile for Ministry of Pastor and Lay Leaders”*

Name:	Date of Birth:     /     /
Address:	
Contact Numbers:	Mobile:
Email:	

**Purpose:**

The purpose of this profile is to:

- provide an opportunity for ministry leaders to clarify their sense of identity, the context in which they work best, their areas of giftedness where they can provide leadership, and their priorities for ministry over the next five to ten years.
- provide information which will enable the Placements Committee and Joint Nominating Committees to consider which context this ministry leader has the gifts and experience to best serve.
- It is designed to be used in the placement process with completed profiles of congregations (and position descriptions of other placement settings) based upon similar criteria. You are invited to share as much information as you are able in this format to enable the Placements Committee and JNC's to begin to discern a matching of gifts, education, experience and passion for specific styles and/or settings for ministry.

This is not a public document but must be available to share with members of JNC's or other appointing bodies. Every effort will be made to restrict its circulation to those who need to have access to it. A copy will be retained on your personal file within the Pastoral Relations office of the Synod of SA.

**MINISTRY LEADERS NEED TO FILL IN SECTIONS 1 TO 6 AND THE SUMMARY PAGES.**

*Boxes in the main profile can be expanded but you are asked not to expand boxes in the summary pages. When you have completed this profile, including the summary pages, please send it to the PRC Secretary or the Placements Officer in the Synod office so that the Presbytery comments may be included. The postal address is*

*Uniting Church SA, GPO Box 2145, ADELAIDE SA 5001.*

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**Section 1 MINISTRY**

Denomination:
Are you a Minister of the Word? <b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>
If yes date of ordination
If No, what is your Ministry designation/Title
Are you a permanent resident of Australia? <b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>

**SECTION 2 EDUCATION AND EXPERIENCE**

**(a) Present and Previous Ministry Placements**

List present Placement first and previous or other positions following	Dates

**(b) Other Relevant Employment or Experience (paid or voluntary) that has prepared you for ministry**

Details...	Dates

**(c) Education**

University, College or Institute	Degree/Diploma/Certificate	Year of Graduation

**(d) Continuing Education and Conferences**

List all continuing education programs, etc. attended in the last two years.

Course/Program	Year	Duration

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**SECTION 3. REFLECTION ON MINISTRY**

3.1 What areas of your work have provided you with the greatest satisfaction in the past 3 years?

3.2 What areas of your work have provided you with the least satisfaction?

**SECTION 4 GIFTS, FORMATION AND INTERESTS**

*To be completed by your Elder OR a colleague in ministry.*

(a) Identify some of the gifts and skills of ..... (name of Ministry Leader) which serve the church.

Completed by .....

*To be completed by Ministry Leader*

(b) In your opinion, what are some of the gifts you bring to serve the church?

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(c) List some of the significant steps or aspects of your formation for ministry;

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**(d) In which areas of ministry (identified by you) would you prefer to offer leadership?**  
Tick as many as you wish.

- 1.  Preaching and communication
- 2.  Pastoral Care
- 3.  Theological analysis
- 4.  Administration
- 5.  Listening skills
- 6.  Missional planning & strategic thinker
- 7.  Ability in ministry to first third of lifers
- 8.  Ability in ministry to older people
- 9.  Change agent (evidence based)
- 10.  Proven ability to work in team ministry
- 11.  Fresh Expressions/Pioneer Ministry
- 12.  Other (please specify) .....

**(e) What aspects of Church life do you personally value most?**  
**(tick up to 4 and answer in terms of your personal spiritual appreciation)**

- 1. Sharing in Holy Communion, the Eucharist or the Lord’s Supper
- 2. Sermons, preaching or Bible teaching
- 3. Traditional style of worship or music
- 4. Contemporary style of worship or music
- 5. Practical care of one another in times of need
- 6. Prayer ministry for one another
- 7. Bible study, prayer groups or discussion groups
- 8. Social activities or meeting new people
- 9. Ministry for children or youth
- 10. Wider community ministry
- 11. Social justice
- 12. Reaching those who do not attend church
- 13. Openness to social diversity
- 14. Openness to spiritual diversity
- 15. Openness to faith diversity
- 16. Other (please specify) .....

**SECTION 5. PERSONAL MINISTRY STATEMENTS**

Please write personal statements on ministry covering the following areas: (please note that congregations and other placement settings are required to provide a similar description of themselves in terms of some of these headings)

<b>(a) Your understanding of mission</b>	
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<b>(b) Your primary theological values</b>
<b>(c) Your understanding of the gospel in ministry in the church and community</b>
<b>(d) Your understanding of (and personal style in) leadership as a ministry leader of the church</b>
<b>(e) Your approach to change and change management as a ministry leader of the church</b>
<b>(f) Your understanding of worship in the ministry of the church (include personal preferences in worship styles)</b>
<b>(g) Your understanding of the role and use of the Bible in worship and ministry</b>

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<b>(h) Your understanding of the role of the minister in church administration and finances</b>
<b>(i) Your approach to time-management in ministry</b>
<b>(j) How you look after yourself in the context of a sometimes stressful vocation</b>
<b>(k) Anything else about ministry that you want to offer</b>

**SECTION 6. OTHER IMPORTANT INFORMATION**

**(a) Are you comfortable working within a team ministry?**  
(Give examples if possible of the sorts of teams you have had experience in)

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**(b) What things beyond the church are you interested (and actively involved) in which bring you into contact with the wider community?**

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**(c) Are there any geographic or other restrictions on where you are prepared to go?**  
(Restrictions imposed by a ministry leader will be taken into account by the Placements Committee but NOTE that these limitations often result in delays in finding appropriate placements.)

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**(d) Do you want a full time  or part time  placement?**

If part time, what FTE or how many days per week? .....

**(e) Are you prepared to be in a more than 1 ministry leader placement? Yes / No**

**(f) Have you completed any of the following:**

- Foundations of Transitional Ministry training? Yes / No
- Intentional Interim Ministry training? Yes / No
- Resource Ministry/Church Planting courses Yes / No

**(g) What languages are you able to communicate in other than English? .....**

**(h) Do you believe you have the qualities for a placement that is:**

(Tick as many as you wish)

- |   |  |
|---|--|
| <input type="checkbox"/> Small                                  | <input type="checkbox"/> Isolated                          |
| <input type="checkbox"/> Medium                                 | <input type="checkbox"/> Remote                            |
| <input type="checkbox"/> Large                                  | <input type="checkbox"/> Starting something new            |
| <input type="checkbox"/> Regional                               | <input type="checkbox"/> Multi-cultural                    |
| <input type="checkbox"/> Rural                                  | <input type="checkbox"/> Faith community                   |
| <input type="checkbox"/> Urban                                  | <input type="checkbox"/> In community                      |
| <input type="checkbox"/> Suburban                               | <input type="checkbox"/> Resource agent                    |
| <input type="checkbox"/> Agency                                 | <input type="checkbox"/> Change agent                      |
| <input type="checkbox"/> Chaplaincy: please specify area        | <input type="checkbox"/> Fresh Expression/Pioneer Ministry |
| <input type="checkbox"/> Presbytery/ Synod/ Assembly leadership |  |

**(i) Details of valid Screening Checks:**

Working with Children check (DCSI)  
(Valid for 5 years)

Date of issue:

Reference Number:

Vulnerable Persons Related Employment Check (DCSI)  
(Valid for 3 years)

Date of issue:

Reference Number:

General Employment Probity Check (DCSI)

Date of Issue

Reference Number:

*(NB: is not transferable as it is completed for each organisation. Where a check is conducted through the Uniting Church it is deemed to be valid for 3 years)*

**(j) Marriage Celebrant**

Are you an authorised marriage celebrant? Yes/ No. If so, when were you authorised and by whom?

When authorised:	By Whom:	Celebrant No.
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**(k) Family**

Name of Spouse: .....

Children	Birth Date	With you in placement? (Yes/ No/ Undecided)

Are any facilities especially required for family members eg for primary, secondary or tertiary education, for special medical needs, etc?

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**(l) Working within the Uniting Church**

Should you be called to work within the Uniting Church are you willing to:

Affirm and commit yourself to the covenant between the Uniting Aboriginal and Islander Christian Congress and the Uniting Church and accept the obligation to serve both First and Second peoples?

YES  NO

Work with and support your brothers and sisters in the discharge of their responsibilities as Ministers of the Word or Deacons?

YES  NO

Be accountable for your conduct as set out in UCA Code of Ethics and Ministry Practise? [https://assembly.uca.org.au/images/stories/Regulations/2012/A5\\_-\\_Code\\_of\\_Ethics-2010-UPDATED-and- CORRECTED-2012.pdf](https://assembly.uca.org.au/images/stories/Regulations/2012/A5_-_Code_of_Ethics-2010-UPDATED-and- CORRECTED-2012.pdf)

YES  NO

Baptise infants?

YES  NO

**SECTION 7 REFEREES**

Please name three people from whom a confidential reference will be sought by a JNC before a placement is made (Please contact these people before you list them to ensure that they are willing to act as a referee. At least one of your referees should normally be from your current placement or employment body)

Name	Address	Telephone
1.		
2.		
3.		

Signature..... Date .....