



CHANGE OF CONTACT NOTIFICATION

Please fill in the following form to notify the SA Presbytery and Synod of any type of contact change. This could be a change of information relating to an individual contact (e.g. address or phone number) or a complete change of office bearer from one name to another (e.g. secretary/treasurer, etc.) The Previous Contact section should be completed in all circumstances, where applicable, to ensure the correct record on the database is changed.

Please forward to: **Database Changes, UCA Presbytery and Synod of SA, GPO Box 2145, Adelaide 5001**
or fax (08) 8236 42091 (Email: database_changes@sa.uca.org.au)

New Contact Information - OR change of current information, e.g. new address etc.

Title: _____ First / Preferred Name: _____ Surname: _____

Privacy Preference * (see explanation below)

Street Address: _____ Suburb: _____ Postcode: _____	<input type="checkbox"/> Synod	<input type="checkbox"/> Church	<input type="checkbox"/> Public
Postal Address (optional): _____ Postcode: _____ this your personal address? Yes / No (please circle)	<input type="checkbox"/> Synod	<input type="checkbox"/> Church	<input type="checkbox"/> Public
Phone (AH): (_____) _____	<input type="checkbox"/> Synod	<input type="checkbox"/> Church	<input type="checkbox"/> Public
Phone (BH): (_____) _____	<input type="checkbox"/> Synod	<input type="checkbox"/> Church	<input type="checkbox"/> Public
Mobile: _____	<input type="checkbox"/> Synod	<input type="checkbox"/> Church	<input type="checkbox"/> Public
Email address: _____	<input type="checkbox"/> Synod	<input type="checkbox"/> Church	<input type="checkbox"/> Public

Position(s) held: _____

Please tick the organisation types to which these positions relate:

Congregation Parish / Linked Congregation Network Other : _____

What is the name of this/these congregation(s)/organisations(s)?

Privacy Preference definitions*		
Flag	Disclosure	Included in Synod Directory
Public	May be disclosed to any (anonymous) member of the public	Yes
Church Use only	May be disclosed to Ministers, Synod staff and office bearers	Yes
Synod Use only	Is only available to Synod Staff for internal use only	No

Previous Contact

Title: _____ First / Preferred Name: _____ Surname: _____

Position(s) held: _____

PRIVACY STATEMENT

All information collected on this form is managed in accordance with the Uniting church SA Privacy Policy. It has been collected for the primary purpose of communication and correspondence related to the activities conducted by the Presbytery and Synod of South Australia, and maintaining up to date Organisation and Office Bearer records, and/or compiling the Online Directory. It may also be used in relation to any authorised activities of other Synods or the Assembly of the Uniting church in Australia. If you need clarification about what constitutes an authorised activity or you have any other privacy related queries, please contact Linda Vinall on (08) 8236 4248 or privacy@sa.uca.org.au

Signature: _____ Date: ____/____/____

Please photocopy as necessary