



Change of Congregation Contact

This form can be used to notify the SA Presbytery and Synod of any change to office bearers/position holders. The outgoing contact section should be completed in all circumstances to ensure the correct record is changed.

Please forward to: Database Changes, UCA Presbytery and Synod of SA, GPO Box 2145, Adelaide SA 5001 or fax (08) 8236 4201 or email: secretariat@sa.uca.org.au

Organisation type to which the following changes relate:

Congregation Parish/Linked Congregations Mission Network Other

What is the name of this/these congregation/organisation/s? _____

Outgoing Position Holder

Title Given Name (s)

Surname

Position(s) held: Chairperson Administrator Secretary Treasurer

Safe Church Contact Person Privacy Contact Person Other _____

Incoming Position Holder

Title Given Name (s)

Preferred Name (if applicable)

Surname Privacy Preference* (see table below)

Street Address Synod Church Public

Suburb Postcode Synod Church Public

Postal Address Synod Church Public

Suburb Postcode Synod Church Public

Home Phone Synod Church Public

Work Phone Synod Church Public

Mobile Synod Church Public

Email Synod Church Public

Position(s) held: Chairperson Administrator Secretary Treasurer

Safe Church Contact Person Privacy Contact Person Other _____

*Privacy Preference Definitions

Flag	Disclosure	Included in Synod Directory
Public	Permitted to be disclosed to any (anonymous) member of the public	Yes
Church Use Only	Permitted to be disclosed to ministers, Synod staff, and office bearers	Yes
Synod Use Only	Permitted to be disclosed ONLY to Synod staff for internal use	No

Privacy Statement

All information collected on this form is managed in accordance with the Uniting Church SA Privacy Policy 2014. It has been collected for the primary purpose of communication and correspondence related to the activities conducted by the Presbytery and Synod of South Australia, and maintaining up to date Organisation and Office Bearer records, and/or compiling the Online Directory. It may also be used in relation to any authorised activities of other Synods or the Assembly of the Uniting church in Australia. If you need clarification about what constitutes an authorised activity or you have any other privacy related queries, please contact Malcolm Wilson on (08) 8236 4206 or privacy@sa.uca.org.au

Signature: _____ Date: ____ / ____ / ____

Please photocopy as necessary